



DEMANDE DE PARTICIPATION

Request for participation

NORMANDY 2018, 12-14 JUNE – CHERBOURG – LA CITÉ DE LA MER

À retourner à / *To be returned to:*

Bluesign SAS – Duplex Office Center – 68, rue des Cévennes – 75015 Paris – FRANCE

courriel : contact@bluesign.eu

CONTACT*

Raison sociale / *Company name:*

N° intracommunautaire / *EEC REgistration number:*.....

Dirigeant / *Signing person:*.....

Responsable participation (obligatoire)
Person in charge of participation (mandatory):.....

Fonction / *Position:*.....

E-mail :

Adresse / *Address:*.....

Code postal / *Postal code:* Ville / *City:*.....

Pays / *Country:*.....

Tél. / *Phone:*..... Mobile / *Cell:*

ADRESSE DE FACTURATION (SI DIFFÉRENTE) :

Invoicing address (if different from above)

Raison sociale / *Company name:*

N° intracommunautaire / *EEC REgistration number:*.....

À l'attention de / *Person in charge:*

Adresse / *Address:*.....

Code postal / *Postal code:* Ville / *City:*.....

Pays / *Country:*.....

N° SIRET :

N° TVA / *VAT N°:*.....

*Informations obligatoires / *Mandatory informations*

1/ VOTRE STAND / Your stand

La surface minimum de réservation est de 9m² / The minimum space to book a stand is 9sq.m. Price VAT excl.

- Surface nue / Raw space:** 310 € X..... m² = € HT
- Surface équipée*/ Shell scheme package:** 380 € X..... m² = € HT

*Comprend : cloisons de séparation, moquette, éclairage+1 prise électrique, 1 enseigne, 1 table et 2 chaises (2 tables et 4 chaises à partir de 18m²), nettoyage avant le début du salon. Le branchement électrique de base est inclus. À sa charge, l'exposant a la possibilité d'augmenter la puissance électrique selon ses besoins.
*Includes: melaminated partition walls, carpet, lighting+1 socket, 1 fascia name, 1 table/2 chairs (2 tables /4 chairs up to 18 sq.m), cleaning before the opening of the show. Basic power supply is included. The power supply can be increased with extra charge payment.

Commandes complémentaires possibles à la charge de l'exposant (mobilier, signalétique, électricité, fournitures diverses...): catalogue regroupant l'ensemble du mobilier sera prochainement en ligne sur www.icoe2018normandy.eu
Additional orders available with extra charge payment (furniture, electricity, signage...): The catalogue presenting all the furniture will be available really soon on www.icoe2018normandy.eu

➔ SUPPLÉMENT(S) / EXTRA(S):

- Stand 1 angle** (ouvert sur 2 allées)* +10 € X..... m² = € HT
*Stand 1 corner (2 open sides)**
- Stand 2 angles** (ouvert sur 3 allées)* +15 € X..... m² = € HT
*Stand 2 corners (3 open sides)**
- Stand 4 angles** (stand îlot – ouvert sur 4 allées)* +20 € X..... m² = € HT
*Stand 4 corners (island booth)**

*selon disponibilités / *upon availability

- Assurance Responsabilité civile** (si nécessaire) / *Liability insurance (if necessary)* 25 € HT

SOUS-TOTAL RÉSERVATION / Total stand reservation..... € HT

2/ FRAIS D'INSCRIPTION / Registration fees

- Frais d'inscription obligatoires* / Compulsory registration fees*:** **375 € HT**

*Les frais d'inscription incluent : la gestion du dossier, votre référencement dans le Guide Officiel de l'événement et sur son site web, une invitation pour le Gala Dinner et un pass conférence à un tarif privilégié.

*Registration fees include: registration, official guide insertion and 1 invitation to the Gala Dinner and a preferential rate conference pass.

- Je souhaite bénéficier de ce pass conférence à un tarif privilégié / I would like to benefit from a preferential rate conference pass:** 200 € HT
(Chaque ticket est valable uniquement pour une personne. Une fois acheté, les tickets ne peuvent être repris ni échangés) / (Each ticket purchased is good for one attendee. Tickets cannot be exchanged or refunded once purchased)

Prix standard: 580€ Les pass conférences donnent accès aux conférences et à l'espace restauration.

Full price: 580 € Conferences passes grant access to the conferences area, and lunches.

- Frais d'inscription obligatoires pour chaque exposant indirect / Mandatory registration fees for each indirect exhibitor**
Si une ou plusieurs société(s) partagent votre stand, un montant de 375 € HT par exposant indirect vous est facturé. Les exposants indirects bénéficient de la même visibilité et des mêmes services que l'ensemble des exposants directs. Leur déclaration est obligatoire.

If one or more companies share your stand, 375 € VAT excl. by indirect exhibitor will be charged. Indirect exhibitors will benefit from the same level of visibility and the same services as the direct exhibitors. Their declaration is mandatory.

- Nbre d'exposant(s) indirect(s) :** 375 € x = € HT
Number of companies sharing your stand:

Coordonnées exposant(s) indirect(s) : (joindre liste si nécessaire) / *Contact of co exhibiting companies (attach a list if necessary)*

Raison sociale / *Company name:*

Contact:.....

Adresse / *Address:*.....

Code postal / *Postal code:* Ville / *City:*.....

Pays / *Country:*.....

Tél. / *Phone:*..... E-mail :

SOUS-TOTAL FRAIS D'INSCRIPTION / Total registration fees..... € HT

3/ COMMUNICATION

Optimisez votre participation et augmentez votre visibilité auprès de l'ensemble de la communauté ICOE 2018.

Optimise your participation and increase your visibility towards the entire ICOE 2018 community.

➔ Insérez votre logo dans les différents supports de communication / Insert your logo in our supports of communication

- Votre logo en ligne à côté de votre nom dans la liste des exposants du site web : 200 € HT
Your logo online next to your company's name in the exhibitors list on the website.
- Votre logo et votre description à côté de votre nom dans la liste des exposants du site web : 300 € HT
Your logo and description next to your name in the exhibitors list on the website
- Votre logo sur le plan de l'événement en ligne et dans le Guide Officiel..... 500 € HT
Your logo on the online floorplan and Official Guide
- Pitch de 15 min dans l'espace d'exposition 300 € HT
15 min pitch in the exhibition hall

➔ Devenez sponsor de l'événement en profitant de nos offres disponibles directement par email : contact@bluesign.eu

Become a sponsor of the event thanks to our sponsoring offer, available by email at contact@bluesign.eu

➔ Bénéficiez de la large diffusion du Guide Officiel

(distribué gratuitement à l'ensemble des participants et pendant toute l'année suivant l'événement)

Take advantage of the large distribution of our Official Guide (distributed free of charge to all ICOE 2018 participants)

- 4^{ème} de couverture / Back cover: 1 800 € HT
- 3^{ème} de couverture / Inside back cover: 1 700 € HT
- 2^{ème} de couverture / Inside cover: 1 700 € HT
- Une pleine page préférentielle / 1 preferential full page: 1 500 € HT
- Une pleine page / 1 full page: 1200 € HT

SOUS-TOTAL COMMUNICATION / Total communication € HT

4/ RÉCAPITULATIF DE VOTRE COMMANDE / Orders

SOUS TOTAL RESERVATION € HT
TOTAL RESERVATION

SOUS TOTAL FRAIS D'INSCRIPTION € HT
TOTAL REGISTRATION FEES

SOUS TOTAL COMMUNICATION € HT
TOTAL COMMUNICATION

MONTANT TOTAL HT : € HT
TOTAL AMOUNT (€ VAT excl.)

TVA 20% : €
VAT 20%

MONTANT TOTAL TTC A PAYER : € TTC
TOTAL AMOUNT (€ VAT incl.)

5/ PAIEMENT / *Payment*

La réservation ne sera effective qu'à réception de ce contrat de participation signé et de la totalité du règlement.
The reservation will be considered as definite when we will receive this contract signed and the total amount of the payment.

Par chèque à l'ordre de BLUESIGN SAS, à retourner à :
BLUESIGN – Duplex Office Center 68, rue des Cévennes – 75015 Paris

Par virement Bancaire :

CODE BANQUE
10057

CODE GUICHET
19089

N° DE COMPTE
00020055901

CLÉ RIB
91

DOMICILIATION **CIC Bordeaux Bastide**

IBAN : **FR76 1005 7190 8900 0200 5590 191** (International Banking account ID)

BIC : **CMCIFRPP** (International Banking institution ID)

TITULAIRE DU COMPTE / ACCOUNT OWNER : **Bluesign – 87, quai des Queyries – 33100 Bordeaux – FRANCE**

6/ ENGAGEMENT / *Agreement*

Je soussigné(e), (nom, prénom),
The undersigned (first name/last name)

(fonction / *position*)

mandaté et agissant pour la société indiquée sur ce contrat, certifie l'exactitude des renseignements fournis.
J'atteste avoir pris connaissance des conditions et clauses figurant sur le présent contrat et m'engage à les respecter.
and acting in the name of the company, certifies information provided, and accepts rules and regulations and payment conditions indicated on the present contract and accepts them unreservedly, with signature as binding.

Fait à / place....., le / date.....

La signature du présent contrat engage l'exposant à respecter les conditions générales de vente et le règlement de l'événement ICOE2018.

The signature binds the company to respect all rules and regulations, as well as the payment conditions of ICOE 2018

**Signature et cachet de l'exposant (OBLIGATOIRE),
précédé de la mention
« lu et approuvé, bon pour accord »**

Signature and company stamp (MANDATORY)



Bluesign SAS

Duplex Office Center – 68, rue des Cévennes – 75015 Paris / contact@bluesign.eu

www.icoe2018normandy.eu

GENERAL TERMS AND CONDITIONS OF SALES

ORGANIZER

Exhibition and conference is organized by Bluesign SAS, "société par actions simplifiées" with company capital of 40 000 euros.
RCS Bordeaux 808 577 183
SIREN 80857718300011
Code APE : 8230Z
87 quai des Queyries – 33100 Bordeaux
E-mail : contact@bluesign.eu

CONDITIONS FOR ADMISSION

Are eligible as exhibitors:

Legal entities constituted as companies, grouping of companies, professional groups or organizations belonging to a country acknowledged by the international community (reference country) and complying with one of the following criteria:

- owning an industrial tool in at least one of the reference countries, in the fields of reference : Marine Renewable Energy (MRE).
- pursuing activities for promotion, selling, service provision or advice concerning MRE activities,
- editing magazines, catalogues, documentation or directories of MRE activities.

The Organizer reserves its rights to refuse, as a last resort, any of the candidate exhibitors, without any obligation to justify its decision.

Moreover, an admission can be at any time cancelled by the Organizer on the ground of new information which, if they were originally known, would have justified rejection of the admission request.

Such cancellation of the admission decision will entail refunding of the amounts already paid by the exhibitor who shall not be entitled to any damages.

REGISTRATION PROCEDURES

The exhibitor registration application should be sent to the Organizer; with the contribution undertaking (participation contract) signed by a person empowered to bind the company.

In the event of a cancellation, all amounts owed to the Organizer under such undertaking should be paid by the issuing company.

Only applications for 9-sq. m minimum sites and submitted together with the corresponding reservation fees will be receivable.

The reserved surface area can be increased by 3-sq.m modules.

The reservation fees include the registration rights and the amount payable for location (stand surface area) which corresponds to a participation defined in proportion to the number of square meters reserved.

Two exhibitor categories are admitted to participate in the exhibition:

- Direct exhibitor: occupying a stand for its own company,
- Indirect exhibitor: presenting its products or services on the stand of a direct exhibitor.

Should a direct exhibitor occupy the 9 sq.m minimum surface area, the module will be increased by 3

sq.m for each indirect exhibitor accommodated on the direct exhibitor stand. The declaration of indirect exhibitor is mandatory. Each indirect exhibitor has to pay registration fees (375 euros VAT excl.)

PRICE LIST

Registration fees: The amount is 375 euros VAT excl. For each direct or indirect exhibitor

Stand reservation:

- Raw space: the amount is 310 euros VAT excl. by sq.m.
- Shell scheme space: the amount is 380 euros VAT excl. by sq.m (See information on the participation contract).

Extras:

Exhibitors occupying a corner stand (2 open sides) will pay an extra charge of 10 euros VAT excl. by sq.m. Exhibitors occupying a double corner stand (3 open sides) will pay an extra charge of 15 euros VAT excl. by sq.m. Exhibitors occupying a 3 corner stand (island booth) will pay an extra charge of 20 euros VAT excl. by sq.m.

These amounts can be revised by the Organizer if the economic conditions (cost of materials, labour, transportation and services, or fiscal and social charges) undergo a significant variation between the application date and the exhibition opening date.

Acceptance of the application is officially notified by the Organizer to the applicant company. When the reservation fees are not paid at the time specified, the exhibitor's application is rejected and the reserved surface areas become available again for allocation by the Organizer.

Submission of an application request implies unconditional acceptance by the applicant of the exhibition regulations and public law provisions applicable to exhibitions organized in France.

TERMS OF PAYMENT

The amount shown on the registration form must be paid upon receipt of the invoice.

The amount of this contribution should be paid on, receipt of the invoice. In any event, any exhibitor who fails to pay the contribution amount when the installation phase starts will be denied access to the exhibition, and also to all communication and tools dedicated for the company participation. This decision will not cancel the debt to due to the organizer.

Companies must join to their participation order a deposit which represents the total participation amount to BlueSign SAS. If the reservation is not accepted by the organizer, the deposit will be entirely refunded. It will not be refunded if the company cancels its participation.

After reception of the order and deposit payment, the organizer will, after acceptance of the participation order, establish and send out the corresponding invoice together with a booth reservation confirmation and the official registration number.

CANCELLATION

The exhibitor may at any moment cancel his reservation by sending a notification by registered mail to the organizer. Independent of the registration date, if the cancellation is made before January 15th, 2018, the deposit of 30% incl. VAT of the total amount is not refundable but due. If the cancellation is made after January 15th, 2018, the total amount incl. VAT of the order is not refundable but due.

Cancellation by the exhibitor

More generally, any failure by the exhibitor (noncompliance with the safety rules applicable to stand fitting-out, equipment display, non-compliant products or services) results in forfeiture of the right to the site, even without prior notification.

The failing exhibitor will renounce to 100 % of the participation fees paid, which will be allocated for indemnification of the Organizer, without prejudice to any additional damages which could be claimed.

VAT

All services provided are charged directly to the attendee (exhibitors, sponsors, participant) regardless of their nationality, with VAT, in accordance with the applicable french laws, regulations and rules at the time of the event.

Companies from European Union member states and from non-European Union member states can apply directly to a scal representative, specialized in claims for VAT refunds.

BOOTH ALLOCATIONS - REGULATIONS

The organizer draws up the floor plan for the show and allocates booths. He has checked the exact dimensions of all booth measurements on the floor plan but reserves the right to adjust it at any time if necessary according to the needs of the exhibition and the rules and laws applicable to the venue where the exhibition will take place.

The booths should be open as largely as possible on the walkways. The island booths should not be blocked by walls 2/3 higher and larger than the façade. The maximum height of construction is 2.50 m for walls and 3.50m for decorative elements (signage, totem...). The project (floor plan, 3d views, ceiling fittings...) has to be sent to the Organizer for approval by the security manager.

Each Exhibitor is responsible for decorating and fitting out of his stand, being understood that the Organizer takes in charge the overall decoration.



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GENERAL TERMS AND CONDITIONS OF SALES

APPEARANCE OF STANDS

The appearance of stands must be perfect. For this purpose, the Exhibitor will provide for the cleaning of his stand every day. Bulk packaging, objects not used for stand fitting and staff lockers must be hidden from the visitor's sight. The stand must be permanently manned by proficient staff during opening hours. It is forbidden to leave exhibited objects covered during opening hours. The Exhibitors will not remove their stand decorations or any equipment before the end of the exhibition. Consequently, the Organizer reserves its right to withdraw any equipment covering without being, in no way, held liable for any resulting damage or loss.

TRANSPORT AND RECEPTION OF PRODUCTS – FITTING OUT

Each exhibitor or his authorized representative will make all necessary arrangements for the transport, reception and dispatch of his packages and for the checking of their contents.

All packages must be unpacked on arrival. Should the exhibitor or his representative or agent not be present to receive the goods, the organizer is empowered to have them stored unpacked or to return them on his own initiative at the exclusive cost of the exhibitor or the forwarding agent, depending on whose responsibility is involved. The exhibitor must not block passages nor encroach on them nor in any way cause inconvenience to their neighbors. Exhibitor will not dismantle their stands or remove any of their products before the end of the exhibition. A storage area for empty packages is at the disposal of the exhibitors. All exhibitors are required to survey their goods and personal effects, especially during the mantling and dismantling periods. They are required to leave their sites in the condition in which they found them. Any damage caused by the exhibitors, their fittings and their goods to the equipment or to the building, will be assessed by the surveyors and charged to the exhibitors concerned. Take away sales are prohibited and the organizer may take immediate steps to close the stand without the exhibitor may claim for any indemnity or reimbursement of participation costs.

CUSTOMS FORMALITIES

The exhibitors have to make all necessary customs formalities concerning their materials and products arriving from countries outside the European Customs System. The organizer could not be held for responsible for any problem occurring with customs.

ON SITE PUBLICITIES

All demonstrations and the distribution of pamphlets are forbidden outside the exhibitor's stand. Distribution or sales of magazines or participation tokens are not allowed unless specially agreed by the Organizer. All publicity using lighting or sound effects or any other animation should not disturb other exhibitors, traffic or the keeping of the exhibition. The organizer may reconsider the given authorisations if this is not respected. The sound levels should be moderated. The Exhibitors shall deal directly with the SACEM (organization which recovers performance rights in France) for use of recorded music within the exhibition area, even for simple demonstration of audio equipment.

OFFICIAL GUIDE AND WEBSITE REGISTRATION

The information required for preparing the Official Guide of the exhibition and ICOE website listing will be supplied by the exhibitors and at their responsibility. In no case, the organizer can be held responsible for omissions, errors in reproduction, setting-up and others which may occur.

SECURITY RULES – MACHINES IN FUNCTION

Exhibitors must know and respect all security rules and regulations established by the local authorities, the exhibition site and the organizer. The exhibitor must be present on his booth during the visit of the Security Commission.

INSURANCE

The Organizer underwrites direct third-party liability insurance. Such liability is limited to accidents and damages which might occur because of the building or facilities made available to visitors or Exhibitors, attributable to the Organizer personnel participating in the exhibition.

Exhibitors must know and respect all security rules and regulations established by the local authorities, the exhibition site and the organizer. The exhibitor must be present on his booth during the visit of the Security Commission.

Exhibitors insurance:

- Property insurance: Each Exhibitor hereby commits to underwrite an insurance policy against any losses and damages which could be sustained by any equipment displayed on its stand or any property present in the exhibition hall. The Exhibitor will bear alone any difference remaining between the amount of the losses and damages sustained and the insured amounts paid by the insurers and hereby expressly waive any claim against the Organizers.
- Third party liability: Each Exhibitor must underwrite a contractor third party insurance liability covering accidents for which he could be held responsible during the exhibition.

The Exhibitor shall submit to the Organizer a certificate evidencing compliance with this requirement.

ACT OF GOD

The exhibition date and place is fixed by the organizer. In case of absolute necessity, for reasons beyond the control of the organizer, the date and place of the exhibition can be modified.

The organizer could not be held responsible for all commercial loss which exhibitors may undergo because of the postponement, abandonment or curtailment of the exhibition for reasons such as war, public calamities, natural disasters, fire or water damages to the exhibition site or for any other calamity beyond the control of the organizer which would make the exhibition impossible to take place.

The amounts remaining after payment of all expenses incurred will be distributed among the exhibitors in proportion to the payments made by them; in such a situation, it is hereby expressly agreed that the exhibitors can, in no case and for no reason whatsoever, bring an action against the Organizer.

LEGAL DISPOSITIONS

Any amount unpaid at settlement date will entail full right implementation without previous notice, of the legal interest rate then in force. Furthermore, any amount unpaid at settlement date will entail full right to the legal department or lead to court injunction. All costs for legal actions (reminders, registered mails, contingent legal costs ...) will be added to the total amount of debt. By signing this contract, the client declares to have taken full notice of the payment conditions and the rules and regulations and that he accepts them unreservedly.

In case of legal actions, only the French text will be considered. The judicial court of the organizer's head office (Bordeaux – France) will be held as competent.